

**Town of Dover  
Board of Health, December 12, 2005**

The regular monthly meeting of the Dover Board of Health was held in Town Hall, 37 N. Sussex Street, Dover.

Board President Marie Hoffman called the meeting to order at 7:30 pm and announced that the meeting complies with the requirements of the Open Public Meetings Act and has been duly advertised and posted.

Donna Cook, Board Secretary, called the roll.

**ROLL CALL**

**PRESENT:**           Marie Hoffman, Jean Cater, Constance Sibona-Foster,  
                                  Donna Cook

**ABSENT:**           Ramiro Gomez, Christopher Chapman, Karen Vaughan

**ALSO PRESENT:**   Donald Costanzo, Health Officer  
                                 Cynthia Burbridge, Alderman/Liaison

President Hoffman called for a motion to accept the minutes from the November 2005 Regular Meeting of the Board of Health.

**A motion to accept the minutes from the November 2005 Regular Meeting of the Board of Health** was made by Donna Cook and duly seconded by Marie Hoffman.

**ALL AYES; NO NAYS**

**CORRESPONDENCE:**

1. Letter from the NJDHSS to the HO dated 11/4/05; re: lead guidelines.
2. Letter from Mitchell Humphrey to the HO dated 11/8/05; re: government software.

3. Letter from Sebla Adam to the Dover Health Department dated 11/16/05; re: copies of inspection reports.
4. Letter from Herrick Feinstein LLP to the Dover Health Department dated 11/17/05; re: copies of records.
5. Letter from Chilton Memorial Hospital to the HO dated 11/21/05; re: health education contract.

President Hoffman asked if there was any correspondence to discuss. The HO said no.

### **OLD BUSINESS:**

The Health Officer (HO) distributed the summary of Health Department activities for the past month and discussed with the Board various parts of the report.

Garbage tonnage for November 2005 was 505.80 tons; up from the same month one-year ago by 9.83 tons or 2%.

Garbage sticker receipts for November 2005 were \$2,845.00; down from the same month one-year ago by \$177.50 or 6%.

The HO commented that garbage tonnage was in-line with established trends.

At last month's meeting Connie Foster mentioned a newsletter in the general mail called "Prevention Counts" published by the NJ Coalition for Prevention of Developmental Disabilities. Ms. Foster referred specifically to an article about harmful levels of lead in paint in children's soft vinyl lunchboxes.

Ms. Foster suggested that this information be passed along to the public schools and that by doing so it will show the Board of Health's interest in sharing this important information with the school system.

The HO informed the Board that the lead related information was, in fact, passed along to the Dover Public Schools by the Public Health Nurse with pictures and fact sheet. The information was reproduced and then given to all the school nurses.

The Board also discussed at last month's meeting an advertisement in the Daily Record regarding a mobile van that offers – at a fee- ultrasound tests of the heart & arteries. The van was scheduled to be present at Sunrise Assisted Living in Morris Plains on Nov. 29<sup>th</sup>.

The HO reported that on Nov 29<sup>th</sup> he visited Sunrise Assisted Living hoping to see the van but since it was not scheduled to arrive between 9:00 am – 10:00 am, he left. However, the HO did call the company called "HealthFair USA for information.

HealthFair USA is based in Florida and its primary markets are Florida and most of the east coast states. They locate their mobile vans based on test marketing practices involving neighborhood & community assessments to determine profitability. Local promotion, publicity and support are factors they consider.

#### **NEW BUSINESS:**

**The Health Officer presented to the Board the following service agreement for the 2006 calendar year:**

#### **Nursing Supervision & Community Health Services:**

Saint Clare's Hospital for Nursing Supervision services *at no fee* and the annual Cholesterol Screening Program at a fee of \$23.00 per test.

At last month's meeting, the Board of Health tabled the approval of the above service contract until after the HO asked Saint Clare's Hospital to consider reducing its fees.

The HO informed the Board that he asked Saint Clare's, as per the Board's request, for consideration in reducing the fees. Saint Clare's stated that they were close to Medicare levels and could not lower them any further.

Following discussion, **a motion to approve the 2006 service agreement for Community Health Services delivered by Saint Clare's Hospital** was made by Donna Cook and duly seconded by Connie Foster.

#### **ROLL CALL VOTE. ALL AYES; NO NOES**

#### **Health Education Services:**

Chilton Memorial Hospital for Community Health Education Services at a rate of \$36.38 per hour and at an annual fee of \$10,186.40.

**A motion to approve the 2006 service agreement for Community Health Education Services delivered by Chilton Memorial Hospital** was made by Marie Hoffman and duly seconded by Jean Cater.

#### **Discussion:**

The HO stated that health education services would be paid for with Public Health Priority Funding grant money. No local monies would be used.

#### **ROLL CALL VOTE. ALL AYES; NO NOES**

**THE MEETING WAS OPENED TO MEMBERS OF THE BOARD WHO  
WISHED TO DISCUSS A PARTICULAR ISSUE.**

No issues were raised at this time.

**THE MEETING WAS OPENED TO MEMBERS OF THE GENERAL PUBLIC  
WHO WISHED TO DISCUSS A PARTICULAR ISSUE.**

No members of the general public were present.

Upon completion of the public portion of the meeting, President Hoffman entertained a motion to adjourn the meeting. A **motion to adjourn the meeting** was made by Donna Cook and seconded by Marie Hoffman.

**ALL AYES; NO NAYS**

**MEETING ADJOURNED**